



Annexure 4 - Disclosure Compliance Checklist

Matter	Disclosure
1. Corporate 1.1 Acquisition or disposal of subsidiaries or businesses	(a) Details of company involved (b) Details of business (c) Consideration (d) Terms of acquisition/disposal
1.2 Breach of any law	(a) Details of breach (b) Anticipated consequences
1.3 Disputes relating to subsidiaries/divisions/business units	(a) Subsidiary/division/business unit involved (b) Details of dispute, including when it arose and other party or authority (c) Status of dispute (d) Proposed resolution (if any) (e) Anticipated consequences
1.4 Legislative and governmental policy changes	(a) Details of change (b) Effect on Ruralco
2. Material Contracts 2.1 New material contracts	(a) Date and nature of contract (b) Parties (c) Amount involved
2.2 Changes to existing material contracts	(a) Date and nature of contract (b) Parties (c) Reason for change (d) Effect of change
2.3 Breach or termination of any material contract	(a) Date and nature of contract (b) Parties (c) Details of breach or termination (d) Anticipated consequences
3. Litigation 3.1 New litigation	(a) Parties involved (b) Details of litigation (c) Amount involved (d) Commencement date and status

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	(e) Prospects for resolution (f) Anticipated consequences
3.2 Status of ongoing litigation	(a) Parties involved (b) Details of litigation (c) Amount involved (d) Status - any judgment or settlement (e) Prospects for resolution (f) Anticipated consequences
4. Banking and Finance 4.1 New Facilities	(a) Date and type of facility (b) Details of financier (c) Material terms of facility, eg. amount, interest rate, payment dates (d) Security provided
4.2 Material Defaults	(a) Nature of default (b) Date occurred (c) Under which facility (d) Anticipated consequences (eg acceleration of payments) (e) Proposed action
4.3 Other unusual/liabilities under financing	(a) Details of liabilities
4.4 Appointment of receiver over any assets	(a) Company, subsidiary/division involved (b) Date of appointment (c) Reason for appointment (d) Amount involved (e) Details of assets (f) Anticipated consequences
4.5 Application for winding up of any company	(a) Company involved (b) Date of application (c) Reason for application (d) Amount involved (e) Anticipated consequences
5. Employment and Industrial Relations 5.1 Changes in workforce	(a) actual or anticipated increases/decreases in number of employees (b) Reasons for changes (eg redundancy) (c) Anticipated consequences
5.2 Industrial action	(a) Employees involved

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	(b) Reasons for action (c) Anticipated consequences (d) Proposed resolution
5.3 Accident rates	(a) Number of accidents (b) Details of accidents (c) Anticipated consequences
5.4 Workers' compensation claims	(a) Employee involved (b) Amount claimed (c) Details of claim (d) Proposed resolution (e) Anticipated consequences
5.5 Non-compliance with employment legislation/industrial agreements	(a) Details of non-compliance (b) Anticipated consequences (c) Proposed resolution
5.6 New executives	(a) Name of executive (b) Job description (c) Conditions of service
5.7 Loss of key executives	(a) Name of executive (b) Job description (c) Reasons for loss (d) Proposal to replace
6. Capital expenditure	(a) Details of plant and equipment acquired (b) Consideration (c) Material terms of acquisition (d) Likely impact on company's operations
7. Property	
7.1 Acquisition or disposal of property	(a) Details of property (b) Consideration (c) Terms of acquisition or disposal
7.2 New leases	(a) Details of lease (b) Landlord (c) Term (d) Rental per annum (e) Other material terms
7.3 Breach of lease	(a) Details of lease (b) Details of breach (c) Anticipated consequences (d) Proposed resolution

Matter	Disclosure
<p>8. Environmental Matters</p> <p>8.1 Compliance programs - establishing new programs or modifying existing programs</p> <p>8.2 Details of breaches of environmental laws/requirements</p> <p>8.3 Reports to environmental authorities</p>	<p>(a) Material aspects of program</p> <p>(b) Anticipated impact on company's business</p> <p>(c) Cost of program</p> <p>(a) Details of breach</p> <p>(b) Anticipated consequences</p> <p>(a) Timing of report</p> <p>(b) Material disclosures in report</p>
<p>9. Insurance</p> <p>9.1 Details of any new/variations in insurance</p>	<p>(a) Details of new/variations in insurance</p>
<p>9.2 Insurance claims</p>	<p>(a) Details of claim, including date and parties involved in claim</p> <p>(b) Anticipated consequences</p>

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Updated as at 15 February 2007.